

## Henry Clay Local School Council Meeting Minutes

Virtual Meeting, September 14, 2020 @ 1:15 p.m

**Call to Order:** 2:14 p.m.

**Roll Call: Members Present:** Guadalupe Valerio, Susan Mercon, Jennifer Laurincik, Antoinette Islas, Erica DeLaluz, Maria Amezcua-Garcia, Karen Espinosa, Irma Cardenas, Marta Juarez, Debra Carabez

**Members Absent:**

**Minute and Agenda Approval:** Motion to approve Agenda made by T. Islas and seconded by K. Espinosa.

**Chairperson's Report:** WE have LSC Election needs to be held.

**Principal Report:**

### CIWP Priorities SY21: (Principal Competency A)

- Instruction
- MTSS
- Physical and Emotional Safety

### Staffing/Vacancy/Position Updates

- Actively interviewing candidates for a vacant SECA position
- Closed 2 positions - vacant Art, no staffing impact; classroom - Ms. West impacted
- Consolidated 2nd grade to 2 classrooms
- Mrs. Robles transitioned to Prek
- Cluster program phased out due to non-enrollment
- Mrs. Mercon is a pull out/push in DLT
- Ms. McCarthy out on medical leave (retired Math teacher as permanent sub) ●
- Ms. Michniewicz taking a maternity leave in October (interviewing candidates)

### Attendance

- Our attendance goal for SY21 is **95%**.
- Week 1 protocols: teachers took attendance at the beginning and end of each day; teachers emailed Mrs. Ruiz, our attendance clerk, to updated tardies, as well as identify DNA's or students with consecutive absences; DNA attendance reports were pulled from Dashboard and cross-checked with transfers; support staff ie) security, dean, clerks, reached out to all DNA's via phone calls and/or home visits throughout the week.
- Attendance Committee SY21: Mrs. Ruiz, Mrs. Jarrett, Mrs. Mercon, Mrs. Polovina, and Mrs Stibich. Monthly meetings will be held to review data, identify trends, create incentives, etc. to improve school wide student attendance.

## **Professional Development (Principal Competency B)**

### **(CIWP tag: Instruction)**

Opening Week PD:

- CPS Remote Learning Guidance Overview
- Google Tech Talk - voices from the field
- SEL Monthly Themes Overview
- Go Math training K-8
- Mclass training k-2
- Network 13 Scope and Sequence Overview
- SY21 Instructional Priorities Learning Series: Modules 1,2,3
- SEL Instruction and Remote Learning Management Network PD
- Promoting Equity through SEL Network PD
- Checkpoint Assessment
- CEI (Curriculum Equity Initiative) Overview and Navigation

### **Instruction (Principal Competency A & D)**

#### **Remote Learning Plan Expectations**

students/teachers remain active in Google classroom/meets from 8:00-3:00

Students will receive both synchronous and asynchronous instruction - real time with the teacher and independent/group work

attendance taken daily

students will receive grades

All information shared with parents via Parent Square and posted on website - clay.cps.edu

## **SEL/College and Career (Principal Competency C)**

### **(CIWP tag: Culture for Learning)**

#### **SEL September Theme: Building School Community**

This month, please consider strategies/activities that promote all stakeholders working together to build a safe and trusting environment that supports academic and social emotional growth.

Staff PD: Integrating SEL Through Monthly Themes/Culturally Relevant Texts facilitated by Mr. Fuentes, Ms. Mercon, Ms. Milanovic, Ms. Sylvertooth and Mr. Marin

Staff PD: Promoting Equity through SEL

“Second Step Mondays” built into master schedule K-8

“Calm Classroom” built into master schedule K-8 8:00-8:15

Success Bound Initiative: Lead Mrs. Jarrett

Focus: on-track, High School transition, College and Career

6-8 grade students

45 minute weekly sessions co-taught with classroom teachers

## **Building Cleanliness, Facilities Updates, Maintenance (Principal Competency**

### **A) (CIWP tag: Culture for Learning)**

- Capital Improvement project status update
  - Currently working on last phase of roof project
  - repaving sidewalks on Burley Ave and repairing concrete in courtyard

planting trees in courtyard and around school perimeter

Upcoming: auditorium storage rooms

Completed:

\*cafeteria - subfloor, plaster repaired, paint, new water fountains

\*gym - plaster repaired, ceiling repaired, floor sanded and refinished

\*classrooms/bathrooms - plaster repaired, painted, floors sanded and resurfaced

(some) \*Aphone system installed - 4 stations with cameras

- Prek expansion project suspended
- Custodial responsibilities
  - follow health protocols - disinfect all areas multiple times daily where staff/visitors gather (classrooms that are in use)
  - post health protocol signage, distribute PPE
  - set up “care room” and stock it with PPE, masks, sanitizer, wipes, thermometer, etc.
- Covid Health Protocols
  - all employees/visitors must complete the online health screener
  - can be done at home or in person at the school
  - temperature check done upon entry (Mr. Gonzalez and Ms. Dehoyas designated health screeners) all persons who enter the building must wear a mask
  - sneeze guard placed at main entrance
  - 3 masks provided to all staff
  - sanitizers installed throughout the building
  - wipes provided
- MTSS – Awarded \$62,417 from ISBE for DL and EL programs for underperforming subgroups.

#### **School Wide Expectations/ Student Discipline:**

- Social Media Issues
- Contacted Instagram, States attorney, and CPS Safety and Security
- Met with several parents.
- Facilitated Interventions

#### **Building Cleanliness/Upkeep:**

- Building is still not clean
- Mr. Lamar will be leaving and Retiring on 2/28/2019

#### **Public Participation:**

One parent asked a specific question regarding a student. Was referred to speak with the Principal regarding the matter.

**Next LSC Meeting:**

- March 13, 2019

**Meeting Adjournment:**

- Motion to adjourn meeting was made by Susan Mercon and Ms. Islas at 7:30 pm

**Bilingual:**

- A virtual meeting will be forthcoming for both BAC and PAC

**New Business:**

- LSC Election will take place in November

**Next LSC Meeting:**

- **October 19,2020**

**Adjournment: 2:55 pm**

Motion to adjourn was made by Susan Mercon and seconded by Karen Espinosa.